

## **HOW TO GET THINGS DONE – IMPORTANT CONTACT INFORMATION**

### **Birth or Death certificates - who should I contact?**

Call the Vital Statistics Division of the Health Department at 330-743-333 ext. 222, 223, 224 or 225.

### **Business assistance/ideas - who should I contact?**

Call the Community Development Agency at 330-744-0854 or 330-744-0936. You should also call Economic Development at 330-744-1708.

### **City Income tax questions - who should I contact?**

Call 330-742-8739. You can also call the Regional Income Tax Agency (R.I.T.A.) at 330-743-3400

### **City Council Meetings - when are they?**

City Council meets the 1st and 3rd Wednesday from the 3rd week of September through the 3rd week of June. Summer recess begins with the fourth Wednesday of June through the second Wednesday of September, both inclusive. The Council meeting begins at 5:30 PM

### **Civil Service exams - how do I find out about them?**

Examination announcements are distributed to various local service agencies throughout the city, various Departments in the city, and are posted at the Civil Service Office. Announcements may also be posted in the Youngstown Vindicator Sunday Help Wanted Section, the YSU Jambar, and the Buckeye Review. You can also call Civil Service at 330-742-8798.

### **Councilperson - how do I find out who represents my ward?**

Your residence determines who your councilperson would be you can contact the Council office at 330-742-8708 or 330-742-8709. You can go to [www.cityofyoungstownoh.org](http://www.cityofyoungstownoh.org), click on Departments, and click on Council, then click on City Ward map and follow the directions.

### **Dead animal - who should I contact?**

Call Public Works at 330-742-8800 between 8 AM to 4 PM; or call 911 after hours.

### **Demolishing houses - who does it?**

The Demolition Division of Public Works creates bids on houses that need to be demolished. Various Contractors are awarded these contracts. Housing & Demolition 330-742-8888

### **Discrimination - who should I contact?**

Call Human Relations at 330-746-3240.

### **Driver's license, where can I obtain or renew one?**

To obtain a driver's license in Mahoning County you must contact the Highway Patrol Station 330-702-0948. You can renew a driver's license at: 1) 330-783-3223 - 3626 Market Street; 2) 330-746-4621 – Gypsy Lane; or 3) 330-799-9747 - 2950 Mahoning Avenue.

### **Drug House next door - who should I contact?**

Call the Police Vice Squad at 330-742-8951.

### **Electrical wires/poles hanging or falling - who should I contact.**

Call Ohio Edison at 1-800-633-4766.

### **Engineering records information - who should I contact?**

Call Engineering 330-742-8800 for more information on records and sewer locations.

### **Federal Plaza information - who should I contact?**

Call 330-742-8712.

**Flooding infrastructure issues - who should I contact?**

Call Engineering at 330-742-8800 with your questions or concerns.

**Garage Sale permit - who should I contact?**

Go to the City Cashier's office located on the third floor of City Hall - 26 S. Phelps Street. The permit is Good for three consecutive days and can only be purchased five times a year. You can also go to [www.cityofyoungstownoh.org](http://www.cityofyoungstownoh.org), click on Departments, click on Finance, and then click on On-line Forms to Download a copy of the permit application.

**Grass cutting - who should I contact?**

If a vacant lot is next to your home, please cut it (if you are able) and do your neighborhood a favor. For other lots call 330-742-8806.

**Illegal dumping - who should I contact?**

Contact Litter Control & Recycling at 330-744-7526 to report any illegal dumping.

**Land Bank/property information - who should I contact?**

Call City of Youngstown Planning Department at 330-742-8833 or Mahoning County Land Bank at 330-259-1040.

**Legal Aid - who should I contact?**

Call North East Ohio Legal Services at 330-744-3196.  
The Youngstown Law department only represents  
The City of Youngstown.

**Loud neighbors, car radios or boom boxes - who should I contact?**

Contact the Police Department at 330-742-8926.

**Map of property sewer line - who should I contact?**

Contact the Sewer Permit Desk and Map Room weekdays at 26 South Phelps Street, 5th floor of City Hall  
Or call 330-742-8806 for assistance. The information from the permit when the line was installed should be on file in this office.

**Ordinances - who should I contact?**

Call City Council at 330-742-8709 to purchase a copy of any City Ordinance.

**Owner refuses to keep grass cut - who should I contact?**

Call the Police at 330-742-8926. The City Council of Youngstown has raised the infraction to the level of a misdemeanor 3 and can only be enforced by the Police.

**Pot holes in the street - who do I contact?**

If there are potholes to fill call the Street Department at 330-744-3179.

## **IMPORTANT PHONE NUMBERS**

Board of Control - 330-742-8724

Building & Grounds - Public Works 330-742-8700

Building Inspection-Public Works -330-742-8800

Civil Service Commission 330-742-8798

City Council Clerk - 330-742-8709

C.D.A. - Administrative 330-744-0854

C.D.A. - Housing 330-744-1261

Housing & Demolition - 330-742-8888

Economic Development - 330-744-1708

Engineering - Public Works - 330-742-8800

Finance – General - 330-742-8724

Computer/Tech-Finance - 330-742-8734

Income Tax-Finance - 330-742-8739

Fire – Administration - 330-747-7403

Fire - Battalion Chiefs - 330-742-8679

Fire - Investigation - 330-742-8871

Fire - Inspection - 330-742-8679

Health Department AIDS Division - 330-743-3333 Ext. 241

Air Pollution Control Division - 330-743-3333 Ext 284

Environmental Health Division - 330-743-3333 Ext 230

Nursing Division - 330-743-3333 Ext. 261

Human Relations - 330-746-3240

Law - Administration - 330-742-8874

Prosecutor's Office-Law - 330-742-8791

Litter Control & Recycle - Public Works - 330-744-7526

Mayor's Office - 330-742-8701

Municipal Clerk of Court - 330-742-8860

Municipal Court - Judge Milich - 330-742-8855

Municipal Court - Judge Kobly - 330-742-8853

Municipal Court - Administration - 330-742-8844

Municipal Court - Assignment - 330-742-8767

Municipal Court - Probation - 330-742-8848

Park & Recreation - Administration - 330-742-8711

Park & Recreation - Golf Course - 330-743-5370

Planning Office - 330-742-8842

Youngstown Police Department (Non-Emergency) – 330-747-7911

Police Chief - 330-741-8921

Crime Stoppers - 330-746-CLUE

Desk Area 330-743-8926/8927

Golden Alert Program - Golden Gazette Editor - 330-742-8959

Towed or Stolen Vehicles - 330-742-8946/8947

East Side Crime Watch Substation - 330-742-8972

Sign Shop-Traffic Engineer -330-743-1494

Signal Shop - Traffic Engineer 330-743-1494

Street - Public Works 330-742-8693

Waste Water - Public Works- 330-742-8818

Waste Water - Electrical 330-742-8820

Water Department - 330-742-8746

Water Engineer/Construction 330-742-8760

Call Ohio Edison Concerning Street Light Problems - 1-888-544-4877