



# YOUNGSTOWN NEIGHBORHOOD DEVELOPMENT CORPORATION



[www.yndc.org](http://www.yndc.org)



330.480.0423



820 Canfield Road, Youngstown, Ohio 44511

## Grass Cutting and Cleanup Team Member

### Job Description

**Title:** Grass Cutting and Cleanup Team Member  
**Work Schedule:** FULL TIME – 40 hours per week, evening and weekend work may be required  
**Compensation:** \$17 per hour

Under the supervision of the Neighborhood Stabilization Director, the Grass Cutting and Cleanup Team Member will work with a team in the implementation of property management and neighborhood improvement projects including cutting grass, cleaning up vacant structures and lots, boarding of vacant housing, basic construction, sidewalk repair and replacement and other projects to improve the quality of life in Youngstown's neighborhoods.

### Skills/Qualifications

1. Must be DRUG FREE, have a valid driver's license, and own transportation.
2. Ability to drive pickup trucks, dump trucks, landscaping trailers, and other equipment safely.
3. Strong commitment to safety and willingness to train team members and volunteers.
4. Ability to manage multiple projects and workloads simultaneously and prioritize effectively.
5. Ability to work independently of and in collaboration with other staff and partners.
6. Ability to supervise and train multiple team members with different backgrounds.
7. Must be able to communicate and follow instructions effectively and enforce organizational rules and policies.
8. High level of professional ethics and ability to communicate the organization's mission and vision.
9. Ability & willingness to learn new skills and obtain EPA Lead Renovation, Repair, and Painting certification.
10. Ability to perform basic routine maintenance to professional landscaping equipment and vehicles.

### Responsibilities

1. Complete neighborhood improvement and property maintenance tasks, including but not limited to: grass cutting, vacant property cleanup, board-up of vacant structures, debris removal, planting trees and landscaping, basic construction and rehabilitation work to vacant homes, sidewalk cleanup, scraping and painting, and special projects as assigned.
2. Maintain a steady work pace and set a good example for others. Train new staff and volunteers to perform work assignments and lead by example.
3. Ensure that YNDC protocols, policies and workplace discipline are strictly and consistently enforced.
4. Keep track of tools and equipment and perform routine maintenance as needed.
5. Maintain daily logs and other documentation necessary to demonstrate work completed.
6. Ensure proper use of fuel and consumable materials.
7. Ensure vehicles and equipment are kept clean, well-maintained, functional, and secure at ALL times.

**TO APPLY, email completed job application to [jdaugherty@yndc.org](mailto:jdaugherty@yndc.org) – Attention: Jack Daugherty**  
**YNDC IS AN EQUAL OPPORTUNITY EMPLOYER COMMITTED TO DIVERSITY AND INCLUSION.**



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