



YOUNGSTOWN NEIGHBORHOOD DEVELOPMENT CORPORATION



www.yndc.org



330.480.0423



820 Canfield Road, Youngstown, Ohio 44511

Grass Cutting and Cleanup Team Member

Job Description

Title:	Grass Cutting and Cleanup Team Member
Work Schedule:	FULL TIME – 40 hours per week, 4/10 schedule, evening and weekend work required
Compensation:	\$22-24 per hour, 401(k) matching, Paid Time Off, Healthcare/Dental/Vision

Under the direction of the Neighborhood Stabilization Director, the Grass Cutting and Cleanup Team Member will work with a team to implement property maintenance and neighborhood improvement projects including cutting grass, cleaning up / boarding vacant properties, basic construction/landscaping, and other projects to improve the quality of life in Youngstown's neighborhoods.

Skills/Qualifications

1. Must be DRUG FREE, have a valid driver's license, and own transportation.
2. Ability to be on time, reliably report to work, and complete tasks in a timely and efficient manner.
3. Ability to drive pickup trucks, dump trucks, landscaping trailers, and other equipment safely.
4. Ability to routinely lift up to 50 pounds and walk at least 5 miles daily.
5. Must be willing to work outdoors year-round in all weather conditions.
6. Strong commitment to safety and willingness to train team members and volunteers.
7. Ability to manage multiple projects and workloads simultaneously and prioritize effectively.
8. Ability to work independently of and in collaboration with a diverse team of staff and partners.
9. Must be able to communicate and follow instructions effectively and enforce organizational policies.
10. High level of professional ethics and ability to communicate the organization's mission and vision.
11. Ability to safely operate mowers, trimmers, chainsaws, pole saws, pruners, and related tools and equipment.
12. Ability & willingness to learn new skills. Training will be provided.
13. Ability to perform basic routine maintenance to professional landscaping equipment and vehicles.

Responsibilities

1. Complete neighborhood improvement and property maintenance tasks, including but not limited to: grass cutting, vacant property cleanup, board-up of vacant structures, debris removal, planting trees and landscaping, basic construction and renovation work to vacant homes, exterior and interior painting, sidewalk cleanup, scraping and painting, and special projects as assigned.
2. Maintain a steady work pace and lead by example. Train new staff and volunteers.
3. Ensure that YNDC protocols, policies and workplace discipline are strictly and consistently enforced.
4. Keep track of tools and equipment and perform routine maintenance as needed.
5. Maintain daily logs and other documentation necessary to demonstrate work completed.
6. Ensure proper use of fuel and consumable materials.
7. Ensure vehicles and equipment are kept clean, well-maintained, functional, and secure at ALL times.
8. Ensure all facilities and job sites remain safe and well-organized at all times.

TO APPLY, email completed job application to jdaugherty@yndc.org – Attention: Jack Daugherty

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Development Corporation



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